

## Family Service Hour Log

### Hours Due April 5th

Last Name: \_\_\_\_\_ Grade (Oldest): \_\_\_\_\_

Father's Name: \_\_\_\_\_ Mother's Name: \_\_\_\_\_

**All Families must turn in a form – Including Room Parents, PTO and Coaches  
No later than April 5<sup>th</sup>, 2024**

Activities that require service:
<b>Classroom :</b> Serving as a Room Parent, Gateway to Art docent, field trip supervision or assisting the teacher as needed
<b>Enrichment:</b> Serving in a leadership position as an event chair; committees' chair or team member for fundraising events. Helping with record keeping, special events, etc. Attending PTO meetings
<b>Hospitality:</b> Serving as a chair or member of the hospitality team, prepare home-baked goods, setting up/cleaning up for events, laundering tablecloths, etc.
<b>Parish Events:</b> Serving as a member of the CCD or Confirmation team, hosting coffee and donuts, chairing or assisting with Super Bowl Breakfast, Carnival, Food Trucks, etc.
<b>School Events:</b> Assisting with School Tours or serving as a host at Open House, etc.
<b>School Support:</b> Helping with morning/lunch yard duty, Photo day, Vision screenings, miscellaneous help, field trips in the for summer camp.

June & July 2023			
Date:	Event:	Hours:	Authorized Signature:
	1		
	2		
	3		
	4		
	5		
	6		
	7		
<b>Subtotal:</b>			

August & September 2023			
Date:	Event:	Hours:	Authorized Signature:
	1		
	2		
	3		
	4		
	5		
	6		
	7		
<b>Subtotal:</b>			

October & November 2023-2024			
Date:	Event:	Hours:	Authorized Signature:
	1		
	2		
	3		
	4		
	5		
	6		
	7		

<b>Subtotal:</b>			
<b>December 2023 &amp; January 2024</b>			
Date:	Event:	Hours:	Authorized Signature:
	1		
	2		
	3		
	4		
	5		
	6		
	7		
<b>Subtotal:</b>			

<b>February &amp; March 2024</b>			
Date:	Event:	Hours:	Authorized Signature:
	1		
	2		
	3		
	4		
	5		
	6		
	7		
<b>Subtotal:</b>			

<b>April 05 -2024 *(note: Volunteers for Golf Tournament will count)</b>			
Date:	Event:	Hours:	Authorized Signature:
	1		
	2		
	3		
	4		
	5		
	6		
	7		
<b>Subtotal:</b>			

<b>Total hours in all categories:</b>	
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**New Family 15 hours/ Returning family requirement: 30 hours**

Parents are responsible for compiling hours, acquiring Authorized Signature and returning form by deadline on top of this form. If you need more room for the month just attach a sheet with event. Extra copies of this available in the office or on line

Please make a copy of this form for your records prior to turning it in to the business office.

As soon as you complete your hours, please turn in your form

**Hours not completed by April 5th will be subject to a \$25 per hour fee**

**\*volunteer list from Golf Tournament will be used to collect the hours for this year**